

Operations Communiqué # 06-04 05/06 Self Assessment Performance Review Follow-up

Title: The 2005 – 2006 Performance Standards Self-Assessment: “Thank You” and “Response Required”

Date: June 2, 2006

Priority: High

Action(s) Required: Read, share with appropriate staff, and complete the attached survey.

Response Required: Yes

Purposes:

- To thank the Child Care Information Services (CCIS) for participating in the 2005 – 2006 Performance Standards Self Assessment.
- To solicit additional feedback from the CCIS through completion and submission of a “post self assessment” survey.

Background:

On November 22 2005, OCD issued Announcement S-05 #10 “Child Care Information Services Performance Standards for 2005 – 2006”. The announcement implemented performance standards for the CCIS and established this year as a pilot year for monitoring and self assessment.

Discussion:

We would like to thank CCIS Directors and their staff for the time and effort devoted to completing the self assessment and monitoring. Without your participation and cooperation this year, OCD would not be able to further refine and develop the review process for subsequent program years.

We are seeking additional feedback from the CCIS through completion and return of the standardized survey enclosed with this communiqué. Your feedback is critical and, when evaluated in conjunction with our direct findings from monitoring and self assessment, will inform our efforts to:

- Establish a baseline of agency performance for the CCIS in each area of review.
- Streamline the review process.
- Automate the review process to the degree possible.
- Improve sample identification.
- Identify best practices and training needs.
- Create a better foundation for subsequent program years that will not be “hold harmless”.

Next Steps:

1. Complete the attached survey
2. Return the completed survey to lrubin@state.pa.us by June 19, 2006. Copy the Subsidy Coordinator.
3. Direct questions to the Subsidy Coordinator.

OBSOLETE