

## Administrator Orientation Program Schedule

**COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF HUMAN SERVICES LICENSING  
Personal Care Home Administrator  
Orientation Program Administered by the  
Department  
55 Pa.Code § 2600.64(a)(1)**

**Important notes:**

- This orientation program is for new administrators only. A current personal care home administrator may not attend the orientation and count the training hours towards the required annual training as required in § 2600.64(c).
- Individuals are not required to attend training in the region in which they live. A prospective administrator can attend any training session across the state. Training is offered on a first come first serve basis.

**Current Classes being offered:**

<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>	<b>TO REGISTER, CALL:</b>
Jan. 13, 2017	9 AM – 4 PM	Penn State Beaver Student Union 100 University Drive Monaca, PA. 15061	1-724-773-3700 Dana Alvetro or Billie Brown
Jan. 23, 2017	9 AM – 4 PM	Bureau of Human Services Licensing Riverfront Office Complex, Fifth Floor 1101 South Front Street Harrisburg, PA. 17104	1-800-882-1885 BHSL
Feb. 9, 2017	9 AM – 4 PM	Scranton State Office Building 100 Lackawanna Avenue Conference Room B & C (3 <sup>rd</sup> Floor) Scranton, PA. 18503	1-800-833-5095 BHSL
Feb. 15, 2017	9 AM – 4 PM	Norristown State Hospital Multi-Purpose Room, Building #2 1001 Sterigere Street Norristown, PA. 19401	1-866-711-4115 BHSL
Feb. 20, 2017	9 AM – 4 PM	Bureau of Human Services Licensing Riverfront Office Complex, Fifth Floor 1101 South Front Street Harrisburg, PA. 17104	1-800-882-1885 BHSL
Feb. 24, 2017	9 AM – 4 PM	Butler County Community College (Main Campus) Admissions & Continuing Education Bldg. 107 College Drive Butler, PA. 16003	1-724-287-8711 x8171 Kelly Jordan

Mar. 20, 2017	9 AM – 4 PM	Bureau of Human Services Licensing Riverfront Office Complex, Fifth Floor 1101 South Front Street Harrisburg, PA. 17104	1-800-882-1885 BHSL
Mar. 31, 2017	9 AM – 4 PM	Penn State Greater Allegheny Campus Continuing Education Department 4000 University Drive McKeesport, PA. 15132	1-412-675-9051 Kelly Kovalsky
Apr. 21, 2017	9 AM – 4 PM	Bureau of Human Services Licensing 11 Stanwix Street, 2 <sup>nd</sup> Floor Pittsburgh, PA. 15222	1-888-322-3664 BHSL
Apr. 20, 2017	9 AM – 4 PM	Norristown State Hospital Multi-Purpose Room, Building #2 1001 Sterigere Street Norristown, PA. 19401	1-866-711-4115 BHSL
Apr. 24, 2017	9 AM – 4 PM	Blair Senior Services 1320 12th Avenue Altoona, PA. 16601	1-814-946-1235 Missy Weakland
May 11, 2017	9 AM – 4 PM	Scranton State Office Building 100 Lackawanna Avenue Conference Room B & C (3 <sup>rd</sup> Floor) Scranton, PA. 18503	1-800-833-5095 BHSL
May 12, 2017	9 AM – 4 PM	Penn State Beaver Student Union 100 University Drive Monaca, PA. 15061	1-724-773-3700 Dana Alvetro or Billie Brown
May 15, 2017	9 AM – 4 PM	Bureau of Human Services Licensing Riverfront Office Complex, Fifth Floor 1101 South Front Street Harrisburg, PA. 17104	1-800-882-1885 BHSL
June 19, 2017	9 AM – 4 PM	Bureau of Human Services Licensing Riverfront Office Complex, Fifth Floor 1101 South Front Street Harrisburg, PA. 17104	1-800-882-1885 BHSL
June 22, 2017	9 AM – 4 PM	Norristown State Hospital Multi-Purpose Room, Building #2 1001 Sterigere Street Norristown, PA. 19401	1-866-711-4115 BHSL
July 24, 2017	9 AM – 4 PM	Bureau of Human Services Licensing Riverfront Office Complex, Fifth Floor 1101 South Front Street Harrisburg, PA. 17104	1-800-882-1885 BHSL

July 28, 2017	9 AM – 4 PM	Bureau of Human Services Licensing 11 Stanwix Street, 2 <sup>nd</sup> Floor Pittsburgh, PA. 15222	1-888-322-3664 BHSL
Aug. 9, 2017	9 AM – 4 PM	Scranton State Office Building 100 Lackawanna Avenue Conference Room B & C (3 <sup>rd</sup> Floor) Scranton, PA. 18503	1-800-833-5095 BHSL
Aug. 21, 2017	9 AM – 4 PM	Blair Senior Services 1320 12 <sup>th</sup> Avenue Altoona, PA. 16601	1-814-946-1235 Missy Weakland
Aug. 24, 2017	9 AM – 4 PM	Norristown State Hospital Multi-Purpose Room, Building #2 1001 Sterigere Street Norristown, PA. 19401	1-866-711-4115 BHSL
Aug. 25, 2017	9 AM – 4 PM	Penn State Beaver Student Union 100 University Drive Monaca, PA. 15061	1-724-773-3700 Dana Alvetro or Billie Brown
Sept. 25, 2017	9 AM – 4 PM	Bureau of Human Services Licensing Riverfront Office Complex, Fifth Floor 1101 South Front Street Harrisburg, PA. 17104	1-800-882-1885 BHSL
Sept. 29, 2017	9 AM – 4 PM	Penn State Greater Allegheny Campus Continuing Education Department 4000 University Drive McKeesport, PA. 15132	1-412-675-9051 Kelly Kovalsky
Oct. 19, 2017	9 AM – 4 PM	Norristown State Hospital Multi-Purpose Room, Building #2 1001 Sterigere Street Norristown, PA. 19401	1-866-711-4115 BHSL
Oct. 23, 2017	9 AM – 4 PM	Bureau of Human Services Licensing Riverfront Office Complex, Fifth Floor 1101 South Front Street Harrisburg, PA. 17104	1-800-882-1885 BHSL
Oct. 27, 2017	9 AM – 4 PM	Butler County Community College (Main Campus) Admissions & Continuing Education Bldg. 107 College Drive Butler, PA. 16003	1-724-287-8711 x8171 Kelly Jordan

Nov. 7, 2017	9 AM – 4 PM	Scranton State Office Building 100 Lackawanna Avenue Conference Room B & C (3 <sup>rd</sup> Floor) Scranton, PA. 18503	1-800-833-5095 BHSL
Nov. 17, 2017	9 AM – 4 PM	Bureau of Human Services Licensing 11 Stanwix Street, 2 <sup>nd</sup> Floor Pittsburgh, PA. 15222	1-888-322-3664 BHSL
Nov. 20, 2017	9 AM – 4 PM	Bureau of Human Services Licensing Riverfront Office Complex, Fifth Floor 1101 South Front Street Harrisburg, PA. 17104	1-800-882-1885 BHSL
Dec. 14, 2017	9 AM – 4 PM	Norristown State Hospital Multi-Purpose Room, Building #2 1001 Sterigere Street Norristown, PA. 19401	1-866-711-4115 BHSL

*Last updated: 11/08/2016*